

NAVAMBCARECEN

*\* Lhe mss!*

**From:** Autodin Message Routing  
**Sent:** Saturday, March 30, 2002 01:14 AM  
**To:** BRDENCLINIC MEMPHIS TN(n); BRMEDCLINIC NAVSUPPACT MILLINGTON TN(n); COMNAVAIRESFOR NEW ORLEANS LA(n); COMNAVCRUITCOM MILLINGTON TN(n); COMNAVRESCUITCOM NEW ORLEANS LA(n); COMNAVRESFOR NEW ORLEANS LA(n); COMNAVSURFRESFOR NEW ORLEANS LA(n); COMNAVSURFRESFOR OPS FLTSUPP NEW ORLEANS LA(n); EPMAC DIARY NEW ORLEANS LA(n); EPMAC NEW ORLEANS LA(n); HRO NEW ORLEANS LA(n); MSC DET SURGE NEW ORLEANS LA(n); NAS JRB NEW ORLEANS LA(n); NATEC DET NEW ORLEANS LA(n); NATEC RES NEW ORLEANS LA(n); NAVAMBCARECEN NEW ORLEANS LA(n); NAVCRUITDIST NEW ORLEANS LA(n); NAVLEGSVCOFF CENT BROFF MEMPHIS TN(n); NAVMARCORESCEN BATON ROUGE LA(n); NAVMARCORESCEN BESSEMER AL(n); NAVMARCORESCEN GULFPORT MS(n); NAVMARCORESCEN LITTLE ROCK AR(n); NAVMARCORESCEN SHREVEPORT LA(n); NAVMEDCLINIC NAS NEW ORLEANS LA(n); NAVMETOCPRODEVEN GULFPORT MS(n); NAVRESCEN MEMPHIS TN(n); NAVRESCEN MERIDIAN MS(n); NAVRESCEN NEW ORLEANS LA(n); NAVRESCEN TUSCALOOSA AL(n); NAVRESPERSCE NEW ORLEANS LA(n); NAVRESPRODEVEN NEW ORLEANS LA(n); NAVSEA LPD17 DET(n); NAVSUPPACT MID SOUTH MILLINGTON TN(n); NAVSUPPACT NEW ORLEANS LA(n); NAVTRAMETOC DET NEW ORLEANS LA(n); NAVY BAND NEW ORLEANS LA(n); NCSO NEW ORLEANS LA(n); NCTAMS LANT DET NEW ORLEANS LA(n); NRL DET STENNIS SPACE CENTER MS(n); PEO IT ACT NEW ORLEANS LA(n); PERSUPP DET NAVSUPPACT NEW ORLEANS LA(n); RESINTPROFF NEW ORLEANS LA(n); SPAWARINFOTECHCEN NEW ORLEANS LA(n); STRATSOURCSUPPOFF MILLINGTON TN(n); SUPSHIP NEW ORLEANS LA(n); TRANSMONUNIT NEW ORLEANS LA(n); NAVSCIATTS STENNIS SPACE CENTER MS(n); NAVRESREDCOM MIDSOUTH MEMPHIS TN(n)  
**Subject:** PERSONNEL SECURITY INVESTIGATIONS//

**Importance:** Low

ATTENTION INVITED TO ADMINISTRATIVE MESSAGE

ROUTINE

R 292359Z MAR 02 ZYB MIN PSN 305391J21

FM CNO WASHINGTON DC//N09//

TO NAVADMIN

INFO DIRNAVCRIMINVSERV WASHINGTON DC//21//

CMC WASHINGTON DC//AR//

CMC WASHINGTON DC//AR//

BT

UNCLAS

NAVADMIN 085/02

MSGID/GENADMIN/CNO WASHINGTON DC/N09N2//

SUBJ/PERSONNEL SECURITY INVESTIGATIONS//

REF/A/LTR/ASD(C31)/22FEB2002/NOTAL//

REF/B/MSG/CNO N09/152040ZMAY2001//

REF/C/MSG/CNO N09/062243Z OCT1999//

NARR/REF A DIRECTS THAT ALL DEPARTMENT OF THE NAVY (DON)

MILITARY PERSONNEL SECURITY INVESTIGATION (PSI) REQUESTS BE SUBMITTED TO THE DEFENSE SECURITY SERVICE (DSS) EFFECTIVE 1 APR 02. ALL NAVY CIVILIAN PSI REQUESTS WILL CONTINUE TO BE MAILED TO THE OFFICE OF PERSONNEL MANAGEMENT (OPM). REF B ESTABLISHED CURRENT INVESTIGATIVE SUBMISSION CRITERIA. REF C DIRECTED SUBMISSION OF OVERDUE PSI REQUESTS AND ADJUSTMENT OF ACCESS AS NECESSARY.//

POC/ED FORREST/GS13/CNO N09N2/-/TEL:202-433-8843 DSN:228//

*when*

RMKS/1. AS DIRECTED BY REF A, EFFECTIVE 1 APR 02 ALL PSI REQUESTS FOR NAVY MILITARY PERSONNEL WILL BE PRIORITIZED, AS SET FORTH BELOW, AND ELECTRONICALLY FORWARDED TO DSS USING THE ELECTRONIC PERSONNEL SECURITY QUESTIONNAIRE (EPSQ) VERSION 2.2. REQUESTS FOR CIVILIAN INVESTIGATIONS WILL CONTINUE TO BE MAILED TO OPM. ~~ANY PSI REQUEST FOR NAVY MILITARY PERSONNEL RECEIVED BY OPM AFTER 15 APR 02 WILL BE REJECTED.~~ REF B IS HEREBY RESCINDED.

2. EPSQ 2.2 MAY BE DOWNLOADED FROM THE DSS HOMEPAGE WWW.DSS.MIL. SUBMITTING SECURITY OFFICES MUST ENSURE INVESTIGATION RELEASE FORMS AND REQUIRED FINGERPRINT CARDS FOR DSS REQUESTS ARE MAILED TO NATIONAL AGENCY RECORDS PROCESSING GROUP (NARP), DEFENSE SECURITY SERVICE, 601 10TH STREET, SUITE 125, FT. MEADE, MD 20755-5134. DSS WILL REJECT BACK TO THE ORIGINATOR ANY REQUEST NOT SUBMITTED VIA EPSQ 2.2.

3. SECURITY OFFICIALS MUST ENSURE THE APPROPRIATE DOD INVESTIGATIVE PRIORITY CODE IS ENTERED IN THE TWO-POSITION DATA FIELD ON THE SECURITY OFFICERS CERTIFICATION SCREEN OF THE EPSQ. THE INVESTIGATIVE PRIORITY CODES FALL INTO FOUR TIERS. TIER I (HIGHEST PRIORITY): CODE (11) PRESIDENTIAL SUPPORT (YANKEE WHITE) INCLUDES ALL POSITIONS WHERE A CANDIDATE FOR PRESIDENTIAL SUPPORT DUTIES CANNOT BE PUT IN THE POSITION WITHOUT A COMPLETED SINGLE SCOPE BACKGROUND INVESTIGATION (SSBI); CODE (12) SENSITIVE COMPARTMENTED INFORMATION (SCI) - USED WHEN SCI ACCESS CANNOT BE GRANTED WITHOUT A COMPLETED SSBI, FOR ALL CASES INVOLVING PERSONNEL WHO HAVE BEEN GRANTED INTERIM SCI ACCESS, ALL CANDIDATES BEING ASSIGNED TO THE NATIONAL SECURITY AGENCY (NSA) OR NSA FIELD LOCATIONS, INCLUDING SERVICE CRYPTOLOGIC ELEMENT CANDIDATES; CODE (13) SPECIAL ACCESS PROGRAMS (SAP) - ONLY THOSE PROGRAMS WHERE SAP ACCESS CANNOT BE GRANTED WITHOUT A COMPLETED SSBI; CODE (14) PRESIDENTIAL TRANSITION - PERSONNEL INVOLVED IN THE PRESIDENTIAL TRANSITION (REQUIRING NATIONAL AGENCY CHECK WITH LOCAL AGENCY CHECKS AND CREDIT (NACLC/SSBI); CODE (15) CRITICAL NUCLEAR PERSONNEL RELIABILITY PROGRAM (PRP) POSITIONS (REQUIRING SSBI ONLY). TIER II: ~~CODE (21) SCI ACCESS - PERSONNEL REQUIRING SCI ACCESS NOT COVERED UNDER TIER I; CODE (22) SAP WHERE A COMPLETED SSBI IS NOT REQUIRED AS A CONDITION FOR INITIAL ACCESS; CODE (23) STATE DEPARTMENT INVESTIGATIONS FOR CONTRACTOR PERSONNEL EMPLOYED IN THE CONSTRUCTION OF U.S. EMBASSIES (REQUIRING NACLC/SSBI); CODE (24) CONTROLLED NUCLEAR PERSONNEL RELIABILITY PROGRAM (PRP) POSITIONS (REQUIRING NACLC ONLY); CODE (25) CONTRACT LINGUISTS - PERSONNEL WHO POSSESS A CRITICAL LANGUAGE SKILL IN SUPPORT OF A DOD CONTINGENCY MISSION (DURING MILITARY EXIGENCY INVESTIGATIONS MAY BE SUBMITTED UNDER TIER I); CODE (26) SINGLE INTEGRATED OPERATIONAL PLAN - EXTREMELY SENSITIVE INFORMATION (SIOP-ESI); CODE (27) NORTH ATLANTIC TREATY ORGANIZATION (NATO) - PERSONNEL ASSIGNED TO NATO/SHAPE BILLET (REQUIRING SSBI ONLY).~~ TIER III: ~~CODE (31) NATO PERSONNEL ASSIGNED TO A NATO/SHAPE BILLET (REQUIRING NACLC ONLY); CODE (32) COMMUNICATIONS SECURITY (COMSEC) -~~

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PERSONNEL WITH ROUTINE ACCESS TO CRYPTOGRAPHIC MATERIALS IN THE NORMAL COURSE OF THEIR DUTIES (REQUIRING NACLIC/SSBI); CODE (33) RESTRICTED DATA (RD) - INCLUDES TOP SECRET, SECRET, AND CONFIDENTIAL RD ACCESS, DOES NOT INCLUDE ACCESS TO FORMERLY RESTRICTED DATA (FRD). TIER IV: APPLIES TO ANY INVESTIGATION NOT INCLUDED IN THE ABOVE TIERS; CODE (41) ROUTINE; CODE (42) ACCELERATED.

OBE

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4. REQUESTS FOR NAVY CIVILIAN PSI'S WILL CONTINUE TO BE MAILED TO OPM'S FEDERAL INVESTIGATION PROCESSING CENTER, P.O. BOX 700, BOYERS, PA 16018-0608. REQUESTS WILL INCLUDE RELEASE FORMS AND COMPLETED FINGERPRINT CARDS. PROCEDURES FOR SUBMISSION OF REQUESTS TO OPM HAVE CHANGED. DETAILS ARE AVAILABLE AT WWW.NAVY.SECURITY.MIL. ENSURE COMPLIANCE WITH THESE NEW PROCEDURES TO AVOID REJECTED REQUESTS.

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5. REF C DIRECTED COMMANDS TO ADMINISTRATIVELY TERMINATE OR DOWNGRADE ACCESS WITHOUT PREJUDICE TO INDIVIDUALS IN ALL CASES WHEN CLEARANCE ELIGIBILITY IS NOT BASED ON A CURRENT INVESTIGATION OR ONGOING PERIODIC REINVESTIGATION. STRICT COMPLIANCE WITH REF C IS MANDATORY.

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6. EFFECTIVE 1 OCT 02, THE DEPARTMENT OF THE NAVY CENTRAL ADJUDICATION FACILITY WILL NO LONGER BE PERMITTED TO ESTABLISH FINAL CLEARANCE ELIGIBILITY UNLESS A CURRENT INVESTIGATION EXISTS OR A PERIODIC REINVESTIGATION IS IN PROCESS AT AN INVESTIGATIVE AGENCY. ESTABLISHMENT OF TOP SECRET CLEARANCE AND/OR SCI ACCESS ELIGIBILITY WILL REQUIRE AN SSBI OR SSBI PR COMPLETED WITHIN THE LAST FIVE YEARS (OR ONGOING SSBI PR); SECRET/CONFIDENTIAL CLEARANCE ELIGIBILITY WILL REQUIRE A FAVORABLY ADJUDICATED ACCESS NATIONAL AGENCY CHECK (ANACI), NACLIC, NATIONAL AGENCY CHECK (NAC) OR ENTRANCE NAC (ENTNAC) AS AUTHORIZED WITHIN THE LAST TEN OR FIFTEEN YEARS, RESPECTIVELY, OR AN ONGOING REINVESTIGATION.

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7. THE NAVY IS COMMITTED TO ELIMINATION OF THE PSI BACKLOG. YOUR ASSISTANCE IN ENSURING TIMELY AND PROPER SUBMISSION OF PSI REQUESTS REMAINS CRITICAL TO OUR SUCCESS.

8. RELEASED BY ADMIRAL WILLIAM J. FALLON, VICE CHIEF OF NAVAL OPERATIONS.//

BT  
#0604  
NNNN  
RTD:000-000/COPIES:

-----Original Message-----

From: commcenter

Sent: Wednesday, October 06, 1999 8:30 PM

To: Route 1 (All Departments)

Subject: P U 062243Z REVIEW OF PERSONNEL SECURITY INVESTIGATION

REQUIREMENTS//

*Ref C*

P 062243Z OCT 99 ZYB MIN

FM CNO WASHINGTON DC//N09//

TO NAVADMIN

INFO RUCXNIS/DIRNAVCRIMINSERV WASHINGTON.DC//21//

RUEACMC/CMC WASHINGTON DC//AR//

BT

UNCLAS //N05520//

NAVADMIN 276/99

MSGD/GENADMIN/N801Z//

SUBJ/REVIEW OF PERSONNEL SECURITY INVESTIGATION REQUIREMENTS//

REF/A/DOC/DEPSECDEF/09 JUN 99//NOTAL//

REF/B/MEMO/ASD(C3I)15 JUN 99//NOTAL

REF/C/DOC/SECNAVINST 5510.30A//

NARR/REF A DIRECTS THAT, BY THE END OF FY00, ALL ACTIVE PERSONNEL SECURITY CLEARANCES/ACCESS WITHIN DOD BE BASED ON A CURRENT INVESTIGATION IN ACCORDANCE WITH NATIONAL STANDARDS, OR BE IN THE PROCESS FOR AN APPROPRIATE REINVESTIGATION. REF B IMPLEMENTS DEPUTY SECRETARY OF DEFENSE DIRECTION (REF A) REQUIRING A PHASED PLAN BY 1 AUG 99 TO ELIMINATE THE REINVESTIGATION BACKLOG BY OCTOBER 2000. REF B PROVIDES GUIDELINES AND PROCEDURES FOR PROCESSING CIVILIAN PERIODIC REINVESTIGATIONS (PR'S) BY THE OFFICE OF PERSONNEL MANAGEMENT, AND MILITARY PR'S BY THE DEFENSE SECURITY SERVICE, AND GIVES A SUGGESTED FRAMEWORK TO PRIORITIZE THE SUBMISSION OF REQUESTS. REF C IS THE DEPARTMENT OF THE NAVY PERSONNEL SECURITY PROGRAM REGULATION.//

PO: FORREST/CNO N09N2/TEL COMM (202)433-8843/TEL DSN 288-

1843/FAX COMM (202)433-8849/FAX DSN 288-8849/E-MAIL:

FORREST@NCIS.NAVY.MIL//

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RMKS/1. APPROXIMATELY 500,000 SECURITY CLEARANCES WITHIN THE DEPARTMENT OF DEFENSE ARE BASED ON OUTDATED INVESTIGATIONS. SOUND SECURITY PRACTICES DICTATE THAT THIS SITUATION BE CORRECTED. WE MUST DO SO AT ACCEPTABLE COST. THE FOLLOWING ACTIONS WILL BE TAKEN TO ELIMINATE THE PR BACKLOG AS MANDATED BY REFS A AND B:  
1. EFFECTIVE IMMEDIATELY, ALL QUOTAS AND LIMITATIONS ON SUBMISSION OF PR'S ARE LIFTED. COMMANDS WILL IDENTIFY AND SUBMIT REQUESTS FOR ALL ASSIGNED PERSONNEL REQUIRING REINVESTIGATION PER REF C NLT 30 SEPT 00.

2. COMMANDS WILL PRIORITIZE PR BACKLOG REQUEST SUBMISSIONS AS FOLLOWS:

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**THIS REPRESENTS THE DEPARTMENT OF THE NAVY'S  
PLAN FOR PRIORITIZED SUBMISSION OF PERIODIC  
REINVESTIGATION REQUESTS AND REPLACES THE  
ATTACHMENT 4 GUIDANCE FOR OUR PURPOSES.**



SENSITIVE COMPARTMENTED INFORMATION (SCI) ACCESS AND IN TOP SECRET OR SECRET SPECIAL ACCESS PROGRAMS WILL BE SUBMITTED PER REF C.  
(2) BY 1 DEC 99, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH TOP SECRET (TS) ACCESS BASED ON AN INVESTIGATION SEVEN YEARS OLD OR MORE AND SECRET ACCESS BASED ON AN INVESTIGATION THIRTEEN YEARS OLD OR MORE WILL BE SUBMITTED PER REF C.  
(3) BY 1 PR 00, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH TS ACCESS BASED ON AN INVESTIGATION FIVE YEARS OLD OR MORE AND SECRET ACCESS BASED ON AN INVESTIGATION TEN YEARS OLD OR MORE WILL BE SUBMITTED PER REF C.  
(4) BY 1 SEP 00, ALL OVERDUE PR REQUESTS FOR INDIVIDUALS WITH CONFIDENTIAL ACCESS BASED ON AN INVESTIGATION FIFTEEN YEARS OLD OR MORE WILL BE SUBMITTED PER REF C.  
(5) BY 30 SEP 00, COMMANDS WILL ADMINISTRATIVELY WITHDRAW OR DOWNGRADE (WITHOUT PREJUDICE TO THE INDIVIDUAL) ALL ACCESSES NOT SUPPORTED BY THE INCUMBENT POSITION OR NOT APPROPRIATELY UPDATED BY PR REQUEST.

2. SECURITY CLEARANCE INVESTIGATIONS ARE NOW CONDUCTED BY THE DEFENSE SECURITY SERVICE (DSS) ON A FEE-FOR-SERVICE BASIS. WE MUST NOW BUDGET AND PAY FOR EACH SECURITY INVESTIGATION REQUEST FROM WITHIN EXISTING RESOURCES. A THOROUGH SCRUB OF ACCESS AND INVESTIGATIVE REQUIREMENTS MUST BE COMPLETED TO ENSURE THAT INVESTIGATION REQUESTS ARE SUBMITTED ONLY FOR THE NUMBER AND TYPE OF CLEARANCES REQUIRED BY THE MISSION. THE REQUIREMENT SHOULD NOT BE BASED ON CONVENIENCE, EASE OF MOVEMENT, POTENTIAL FOR UNADVERTENT ACCESS, OR ANY REASON OTHER THAN THE MISSION ESSENTIALITY OF ACCESS TO CLASSIFIED INFORMATION. ALCON SHOULD TAKE ACTION TO REDUCE THE NUMBER OF PERSONNEL REQUIRING CLEARANCES.

3. COMMANDS WILL SUBMIT PR REQUESTS FOR MILITARY MEMBERS TO THE DSS USING THE ELECTRONIC PERSONNEL SECURITY QUESTIONNAIRE (EPSQ).  
4. UNTIL FURTHER NOTICE, ALL PR REQUESTS FOR CIVILIAN PERSONNEL EXCEPT REQUESTS WITH OVERSEAS LEADS) WILL BE MAILED TO THE OFFICE OF PERSONNEL MANAGEMENT, FEDERAL INVESTIGATIONS PROCESSING CENTER, BOX 618, 1137 BRANCHTON ROAD, BOYERS, PA 16018-0618. THESE REQUESTS WILL BE SUBMITTED USING A PRINTED PAPER COPY OF THE EPSQ (WITH SIGNED RELEASE FORM), THE SF87 (FINGERPRINT CARD), AND DD FORM 1879 (INVESTIGATIVE REQUEST), AS APPROPRIATE PER THE SPECIFIC INSTRUCTIONS FOR COMPLETION WHICH CAN BE FOUND ON THE WEB SITE WWW.NAVYSECURITY.NAVY.MIL. ALL REQUESTS FOR INITIAL SINGLE-SCOPE BACKGROUND INVESTIGATION AND REQUESTS FOR PR FOR CIVILIANS, WHO HAVE RESIDED OVERSEAS WITHIN THE PREVIOUS TEN YEARS, WILL CONTINUE TO BE SUBMITTED TO DSS.

#### SCOPE OF INVESTIGATION

AFTER 30 SEP 00, CMDS WILL VIGOROUSLY MONITOR THEIR PR REQUIREMENTS, ENSURING REQUESTS ARE SUBMITTED IN A TIMELY MANNER PER REF C.

RELEASED BY ADM DONALD L. PILLING, VCNO.//



COMMAND, CONTROL,  
COMMUNICATIONS, AND  
INTELLIGENCE

ASSISTANT SECRETARY OF DEFENSE  
6000 DEFENSE PENTAGON  
WASHINGTON, DC 20301-6000

February 22, 2002

*pub(a)*



MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
INSPECTOR GENERAL OF THE DEPARTMENT OF  
DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Return of Personnel Security Investigation (PSI) Work from the Office of  
Personnel Management (OPM) to the Defense Security Service (DSS)

This memorandum provides implementation guidance regarding Program Budget  
Decision (PBD) 434, Defense Security Service, issued December 19, 2001 by the Under  
Secretary of Defense (Comptroller) (USD(C)).

PSI work will begin to return from OPM to DSS incrementally starting with all  
industrial cases on March 1, 2002, followed by all Navy military cases on April 1, 2002,  
Air Force military periodic reinvestigations (PR) on May 1, 2002, and all Army military  
cases on June 1, 2002. Military accession investigations will return to DSS on the same  
schedule as their parent Service except for Air Force. Department of Defense (DoD)  
civilian and trustworthiness investigations will remain at OPM. Since Defense Agency  
investigations are largely confined to civilian personnel, their work will remain at OPM.  
All Air Force initial military and civilian investigations and civilian PR's will remain at  
OPM at least through the end of FY02. The Air Force and Navy will reevaluate any  
future transfer of workload from OPM based on DSS's demonstrated ability to meet the  
DoD standards.

The return of PSI work is predicated, in part, on DSS projections which: 1) reflect  
a continuing trend in the reduction of the pending investigative backlog to a steady state  
workload of 120,000-150,000 cases by September 2002, and 2) will meet case processing  
times of 90 days for an initial single scope background investigation (SSBI); 120 days for  
a top secret periodic reinvestigation (TS-PR), and 75 days for a national agency check,  
local agency check and credit check (NACLC). Attachment 1 specifies the allocation of  
the DoD workload between DSS and OPM for FY02 by Component. The distribution of  
the DoD investigative workload for FY03 and beyond will be addressed by a C3I-chaired  
Interagency Process Team directed by PBD 434. A final report is due to the OSD  
Comptroller on March 31, 2002.




Components are to ensure that sufficient funding is available to pay DSS and OPM in FY02 in accordance with the provisions of PBD 434. The minimum payment to DSS is the amount indicated in PBD 434. OPM will be paid for all cases sent to them in FY02. If OPM workload costs exceed the amount funded in PBD 434, the appropriate Component will be responsible for making up the shortfall.

The Components are responsible for issuing detailed processing instructions for the submission of cases to OPM and DSS. The instructions are to be coordinated with OPM and DSS prior to issuance. Additionally, all PSI work returned to DSS must be submitted utilizing the electronic personnel security questionnaire (EPSQ) Version 2.2.

Appended at Attachment 2 are the reject procedures OPM will implement as work is returned to DSS. You are reminded that by the end of FY02 all active security clearances are to be based upon a completed investigation in accordance with national standards or an investigation in process at either DSS or OPM. By September 30, 2002, if a clearance is not based upon a current or pending investigation, or if the position does not support a requirement for a clearance, the clearance must be administratively terminated or downgraded without prejudice to the individual.

The Department has made significant progress in eliminating both the PR and overall investigative backlog, which could not have been accomplished without your cooperation and support. However, much remains to be done. Components must ensure that they accurately identify their future investigative requirements along with sufficient funding to pay for them. Second, Components must provide sufficient resources to their central adjudication facilities (CAF) to ensure security clearance determinations are accomplished in a timely manner (average 30 days) and avoid shifting the backlog from the front end of the process to the back end. This is especially important now in providing support to Operation Enduring Freedom. Consideration should be given to the use of qualified contractors to provide adjudicative support to DoD CAFs where appropriate.

If you have any questions regarding the contents of this memorandum, please contact Ms. Charleen Wright at (703) 697-3039 or Mr. Peter Nelson at (703) 697-3969.

  
John P. Stenbit

Attachments  
As stated

cc:  
Associate Director for Investigations, OPM

## Rejection Procedures for Cases Sent to OPM

The following procedures will go into effect as each phase of the work returns from OPM to DSS.

- I. Schedule:
  - March 1, 2002 Industry
  - April 1, 2002 Navy (All cases)
  - May 1, 2002 Air Force (Military PR's only)
  - June 1, 2002 Army (All cases)
- II. Beginning the 15<sup>th</sup> day of each month referred to above:
  - OPM will not schedule any case received that should have been sent to DSS.
  - OPM will return the case to the requester indicating the request needs to be resubmitted to DSS for processing via EPSQ, preferably Version 2.2. This memo may be attached to such cases as appropriate.